

COMMUNITY VOLUNTEER FIRE DEPARTMENT
RE: MEDICAL AND BILLING RECORDS



ChartSwap (www.ChartSwap.com) is a HIPAA compliant platform launched to facilitate electronic medical and billing record exchange between medical providers and law firms, and other requesting parties. It's free to register and requestors can use ChartSwap to request, track, pay for and download records.

Requests via mail or fax or email are no longer processed. Please submit the request via ChartSwap.com using the following steps.

1. Register at <http://www.chartswap.com/register> as a Record Requestor
2. Sign in and Search for a Provider, Enter Request Details, then Upload Supporting Documents
3. Once your request has been reviewed and records are available, you will receive a notification and invoice which you can pay with a check or credit or debit card.